



Regular Board Meeting Agenda

Wednesday April 2nd, 2025 7:00 p.m.

Township Hall

Zoom Meeting ID [829 3507 2148](#)

Passcode 413315

- I.** Meeting Call to Order -- Fletemier
- II.** Pledge of Allegiance -- Fletemier
- III.** Roll Call of Members Present – Nichol
- IV.** Adoption of Agenda - Fletemier
- V.** Conflict of Interest – Fletemier Roll call
- VI.** Minutes of last meeting – Nichol
 1. February 28, 2025 Special Meeting
 2. March 5th, 2025 Regular Meeting
- VII.** Treasurer's Report – Almose
 1. Review and Action
- VIII.** Clerk's Report – Nichol
 1. Review bills and action on Payment of Bills
 2. Revenue and Expense Report Review
 3. Kalkaska County Tax Allocation Report Update – Nichol / Fletemier
- IX.** Correspondents and Guests
 1. Community Officer – Ray Farrier
 2. County Commissioner – Kohn Fisher
 3. Harm Reduction Michigan – Randy Lucyk
- X.** Public Comment
- XI.** Township Reports
 1. Assessor's Report – Sheneman
 - ANR Coldsprings / Blue Lake Tax payment
 2. Fire Department Report – Brierley
 3. Planning Commission – Todd Brozovich
 4. Zoning Board of Appeals – Buttermore
 - Open ZBA Seat Status - Fletemier
 5. Zoning Administrator – Fletemier
 - *Report*
 - *Board Approval for Supervisor as Acting Zoning Administrator*
 - *Zoning Administrator Job Description Approval*
 6. KMHC Hospital Report – Nichol
 - Property Tax Return Resolution – Fletemier
 7. Road Committee Report – Shoemaker

- Fix Snowmobile crossing at Twin Lake Road East of the hall?

XII. Board Members Comment and Input

XIII. Old Business

1. Attorney Change to Bauckham Thall
 - General Attorney - Fletemier to set up call with new Attorney
 - HR Attorney - Nichol
2. Kitchen Bid Spec – Brozovich / Nichol
3. *Budget – Timing and Updates*
 - *Budget Workshop 1 Late April*
4. Michigan Earned Sick Time Law (ESTA) Update
5. IT Support Anavon Update – Fletemier
 - Computer upgrades needed
6. Timing of Check issued and Treasurer Signature – Hold for future Meeting

XIV. New Business

1. Pension Payout Status – Brighthouse
2. Policy and Procedures – 15 minute Time limit
 - Township Ethics Policy
 - Township Board Rules of Procedure -Hold for future meeting

XV. Next Meeting date May 7th, 2025 7:00 pm

XVI. Adjournment