

# Blue Lake Township

Kalkaska County, Michigan

## Minutes

Planning Board Regular Meeting  
Tuesday, October 6, 2020 7:00 p.m.  
5 Present

- I. Meeting Call to Order at 7:00 p.m. - Allen
- II. Pledge of Allegiance – Allen
- III. Roll Call of Members Present: Allen, Shaw, Gruley, Southwell, Peterson  
Adoption of Agenda – Allen  
Motion to adopt agenda was made by Shaw and supported by Gruley, motion was carried.
- IV. Declaration of Conflict of Interest – None
- V. Minutes of last meeting - Peterson  
Motion to approve amended minutes of last meeting dated September 2, 2020 was made by Shaw and supported by Peterson, motion was carried.
- VI. Public Input – None
- VII. Report of Township Board Representative to Planning Commission – Shaw  
The Township will be consulting with our attorney regarding the current guidelines for submitting complaints of zoning violations to see if they need to be updated. Currently the form requires a signature, but it is unclear why a signature is required. It was proposed that the form be discussed with Kathy Campbell at the November meeting.
- VIII. Report Planning Representative to the Zoning Board of Appeals – Sawasky  
Nothing to report
- IX. Old Business –
  1. Mary Shaw reported that the ordinances which were approved by the Planning Commission have not been approved by the Blue Lake Township Board yet.
  2. The Application for Variance Form was updated to remove Planning Board and add Zoning Board of Appeals in its place. The Secretary will provide an electronic copy to Kathy Campbell.
  3. The Planning Board discussed reviewing existing ordinances to insure that they are consistent with the new ordinances that have been adopted.
    - a. Articles I and II have been reviewed and do not need to be updated. Articles III and IV will be reviewed at a later date. Articles V, VI, VII, and VIII will be reviewed and discussed at the November meeting.
  4. The Planning Commission created a draft survey to send to residents at the end of the year to gather input on what improvements / changes they would like to see. A draft of the survey will be reviewed at the November 4th meeting.
- X. New Business -
  1. Review the requirement for an inspection of septic tanks at point of sale to determine if it needs to be updated – This was not discussed.
  2. Once the Township Board approves the ordinances which were submitted by the Planning Commission, the Secretary will incorporate them into the official copy for publication.
- XI. Public Input  
None
- XII. Planning Board Member Comments and Input  
None

**XIII.** Set/Confirm Next Meeting Date

Next meeting: Tuesday, October 6th at 7:00 p.m. at the Township Hall.

**XIV.** Adjournment –

Motion to adjourn at 8:43 p.m. was made by Allen and supported by Shaw, motion was carried.

These minutes are not official until approved by the Blue Lake Township Planning Commission at the next scheduled meeting.

Respectfully Submitted by:

Attested to:

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Tina Peterson, Secretary  
Planning Board

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Rhonda Allen, Planning Board