

# Blue Lake Township

Kalkaska County, Michigan

## Minutes

Planning Board Regular Meeting

Wednesday, March 7, 2018

8 Present

- I. Meeting Call to Order at 9:00 am - Allen
- II. Pledge of Allegiance – Allen
- III. Roll Call of Members Present: Gruley, Allen, Sawasky, Shaw, Ross, Peterson  
Absent: Lavender, Gretke Also present: Shearer, Campbell
- IV. Adoption of Agenda – Allen - Motion to adopt agenda by Allen, supported by Shaw, motion carried.
- V. Declaration of Conflict of Interest - None
- VI. Minutes of last meeting – Motion to approve minutes of last meeting dated February 7, 2018 by Shaw, supported by Sawasky, motion carried.
- VII. Public Input –  
Shearer commented on the turnout and discussion from the ZBA meeting March 1, 2018 stating that he was somewhat disappointed and concerned regarding continued misinterpretation of the township zoning ordinance on building height, view and grade. Allen suggested that we try to have a Public Meeting to get the clarified definition of Sidewall in place before the property owner is given the permit to continue to build with hopes that a tighter definition of our ordinance will avoid it happening again in the future. Allen is requesting to the Township Board that additional copies of the MTA Planning Commission Guidebook be ordered. Shearer mentioned that the township is actively seeking a new chairman for the ZBA board as Lavender recently accepted the position of Captain for Blue Lake Fire Department.
- VIII. Report of Township Board Representative to Planning Commission – Shaw  
Shaw mentioned that that the discussion of 2018 wages was scheduled to be on the agenda for the Township Board meeting this evening. Thoughts are that the current wages are sufficient.
- IX. Report Planning Representative to the Zoning Board of Appeals – Lavender-  
Lavender absent – Nothing to report
- X. Old Business –  
Discussion on better defining Section 3.05 - Home Business was tabled to the April meeting. Suggestions for what boundaries the township may want to adopt and a draft for suggested verbiage will be discussed at the next Planning Board meeting.
- XI. New Business  
Discussion continued on better defining Ordinary High Water Line (Not to change our current ordinance but to include a definition of OHWL.). A final draft of the suggested verbiage will be presented at the next Planning Board meeting for township legal and Township Board approval moving then to a public meeting.  
Discussion continued on defining and measuring Maximum Sidewall Height for accessory buildings. A draft of the suggested verbiage will be presented at the next Planning Board meeting for township legal and Township Board approval moving then to a public meeting.
- XII. Public Input - None
- XIII. Planning Board Member Comments and Input – None
- XIV. Set/Confirm Next Meeting Date  
Next meeting: WEDNESDAY, April 4, 2018 at 9:00 am at the Township Hall.
- XV. Adjournment –  
Motion to adjourn at 11:50 am by Shaw, supported by Allen, motion carried.

These minutes are not official until approved by the Blue Lake Township Planning Commission at the next scheduled meeting.

Respectfully Submitted by:

Attested to:

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Janet Gruley, Secretary

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Rhonda Allen, Planning Board Chairperson