Blue Lake Township  
Kalkaska County, Michigan  
Minutes  
Planning Board Regular Meeting  
Wednesday, September 5, 2018  
7 Present

I. Meeting Call to Order at 9:00 am - Allen
II. Pledge of Allegiance – Allen
III. Roll Call of Members Present: Gruley, Allen, Sawasky, Shaw, Peterson, Ross
Also present: Kathy Campbell
IV. Adoption of Agenda – Allen - Motion to adopt agenda by Shaw with the addition of discussing electing a new secretary for the Planning Board to New Business, supported by Sawasky, motion carried.
V. Declaration of Conflict of Interest – Peterson will abstain from discussion of Home Based Business
VI. Minutes of last meeting – Motion to approve minutes of last meeting dated August 4, 2018 by Shaw, supported by Ross, motion carried.
VII. Public Input – None
VIII. Report of Township Board Representative to Planning Commission – Shaw
None
IX. Report Planning Representative to the Zoning Board of Appeals – Sawasky
None
X. Old Business –
Discussion on better defining Section 3.05 – Home Business pg. III-2 continued. It was agreed that the current definitions under this section need to be further dissected and a third category (Home Based Business) should be added to the current two: Home Occupation and Cottage Industries. A definition was presented and guidelines describing a Home Based Business were proposed. A draft for approval will be presented at the next meeting along with a recap of the proposed changes/updates to Ordinary High Water Line and Sidewall definitions.
XI. New Business -
  1. It was recommended by the Township Board that the composition of the Planning Board remain at seven (7) voting members and a secretary. Gruley submitted a letter of resignation and will step down as secretary after the November meeting. Peterson will be appointed upon approval.
  2. Shaw presented a letter given to Shearer from a Big Twin Lake resident voicing concerns after attending the August planning board meeting.
  3. Shaw expressed a concern about additions being added to existing buildings that change the original footprint and exceed the maximum square foot allowance. It was agreed that this may be a topic that will need to be addressed.
XII. Public Input - None
XIII. Planning Board Member Comments and Input – None
XIV. Set/Confirm Next Meeting Date
   Next meeting: Tuesday, October 2, 2018 at 7:00 pm at the Township Hall.
XV. Adjournment –
   Motion to adjourn at 11:20am by Allen, supported by Sawasky, motion carried.

These minutes are not official until approved by the Blue Lake Township Planning Commission at the next scheduled meeting.
Respectfully Submitted by: ______________________________

Janet Gruley, Secretary

Attested to: ______________________________

Rhonda Allen, Planning Board Chairperson