

Blue Lake Township

Kalkaska County, Michigan

Minutes

Special Meeting with Workshop Budget Meeting (Via Zoom)

Wednesday, May 12, 2020

6 Present

- I. Meeting Call to Order at 10:00 am – Shearer
- II. Pledge of Allegiance - Shearer
- III. Roll Call of Officers Present: Almose, Nichol, Shaw, Shearer and Shoemaker all present.
- IV. Adoption of Agenda – Shearer - Motion to adopt agenda by Nichol, supported by Shaw. Roll Call: Nichol, Shaw, Almose, Shearer, Shoemaker, all yeas. Motion carried.
- V. Procedures for COVID-19. Discussion ensued with agreement to keep the office door locked, post new procedures to the exterior door informing visitors to enter through the hall door and ring the bell for service and please wear a mask. Blue Lake Township officials and employees will meet with visitors behind the guard which provides safety to both visitor and employee. We will endeavor to procure hand sanitizer (one per office, one per office meeting room, one per kitchen and two per hall). Disposable gloves in two sizes will be made available. Clerk informed the board disposable masks have been ordered but will not be received until sometime in July. Chief Brierley brought some masks in that were delivered to the Fire Department but do not meet the stricter needs of first responders. If there are enough gloves in stock and/or can order them he will bring some to the hall or order for the hall. More or less stringent measures may be necessary as the future with COVID-19 is ever changing. We will be working on our COVID-19 Preparedness and Response Plan documentation as required by Executive Order 2020-77.
- VI. 2020 - 2021 Salary Resolution. Motion by Shoemaker to adjust the Fire Captain Salary to \$100/month, supported by Shaw. Roll call vote: Shoemaker, Shaw, Almose, Nichol and Shearer all yea. Motion by Nichol to increase the deputy wages by \$312 annually (\$16/hr), supported by Shearer. Roll call vote: Nichol, Shearer, Almose, Shaw and Shoemaker voted yea. Motion carried. Motion by Nichol to increase elected officials and Zoning Administrator by 2%, supported by Shearer. Roll call vote: Nichol, Shearer, Almose yea. Shaw and Shoemaker no. Motion carried. Motion by Shaw to pay the Assistant Fire Chief the same salary as he and retired Fire Chief Barr agreed to (combining both Chief and Assistant Chief Salaries with 45% to Chief and 55% to Assistant Chief as the AC did the paperwork) in the amount of \$8,800, supported by Shearer. Roll call vote: Shaw, Shearer, Almose, Nichol all yea, Shoemaker no. Motion carried. Chief Brierley asked to have class pay changed to \$15/hr and no COLA. Nichol requested Inside tech increase of \$500; the board discussed both and agreed. Motion by Nichol to pass the 2020 2021 Salary Resolution, supported by Shearer. Roll call vote: Nichol, Shearer, Almose, Shaw and Shoemaker all yeas.
- VII. Discussion General Fund Budget
 1. General
 - a. No budget amendments necessary for the FY 2019 – 2020 General Fund budget.
 - b. Discussion on FY 2020 – 2021 budget figures. Motion by Almose to set FY 2020 – 2021 budget at \$234,291 in revenue and \$256,092 in expenditures, supported by Shearer, roll call vote: Almose, Shearer, Shaw, Shoemaker and Nichol all yea.
- VIII. Discussion of Special Fund Budgets - All
 1. Highway
 - a. No budget amendments necessary for FY 2019 – 2020.
 - b. Discussion on FY 2020 – 2021 budget figures. Motion by Almose to set the FY 2020 - 2021 budget at \$0 in revenue and \$185,000 in expenditures, supported by Shearer, roll call vote: Almose, Shearer, Shaw, Shoemaker and Nichol all yea.

2. Fire

- a. No budget amendments necessary for FY 2019 – 2020.
- b. Discussion on FY 2020 – 2021 budget figures. Motion by Almose to set the FY 2020 – 2021 budget at \$107,860 in revenue and \$183,115 in expenditures, supported by Shearer, roll call vote: Almose, Shearer, Shaw, Shoemaker and Nichol all yea.

3. Trash

- a. Motion by Almose to increase the FY 2019 - 2020 Trash budget 226-000-818.000 Contract line item from \$52,000 to \$67,000 (increasing the overall expenditures by \$15,000), supported by Shearer, roll call vote: Almose, Shearer, Shaw, Shoemaker and Nichol all yea.
- b. Discussion on FY 2020 – 2021 budget figures. Motion by Almose to set the FY 2020 – 2021 budget at \$64,076 in revenue and \$84,000 in expenditures, supported by Shearer, roll call vote: Almose, Shearer, Shaw, Shoemaker and Nichol all yea.

4. Township Improvement

- a. No budget amendments necessary for FY 2019 - 2020.
- b. Discussion on FY 2020 – 2021 budget figures. Motion by Almose to set the FY 2020 – 2021 budget at \$22,900 in revenue and \$85,000 in expenditures, supported by Shearer, roll call vote: Almose, Shearer, Shaw, Shoemaker and Nichol all yea.

IX. Public Input – None

X. Board Comments and Input

XI. Adjournment

1. Motion to adjourn at 2:00 pm by Shoemaker, supported by Shaw, motion carried.