

Blue Lake Township

Kalkaska County, Michigan

Minutes

Township Board Regular Meeting

Wednesday, December 8, 2019

8 Present

- I. Meeting Call to Order at 7:00 pm – Shearer
- II. Pledge of Allegiance – Shearer
- III. Roll Call of Officers Present: Almose, Nichol, Shaw, Shearer and Shoemaker all present.
- IV. Adoption of Agenda – Shearer - Motion to adopt agenda by Shaw, supported by Shearer, motion carried.
- V. Minutes of last meeting – Nichol
 1. Motion to approve minutes of last meeting dated November 6, 2019 by Shaw, supported by Shearer, motion carried.
- VI. Treasurers Report - Almose – The Treasurers’ report was accepted.
 1. Motion by Almose to adopt the KPS and TBA tax collection agreements, supported by Nichol, motion carried.
- VII. Clerks Report – Nichol
 1. Approve payment of bills in the amount of \$98,938.53. Motion to approve Clerk’s report by Shaw, supported by Almose, motion carried. Included in the totals: Down payment for BS&A financial, new web design, final payment to KCRC for road work, CSI, GT Mobil, Fick and Sons and the new furnace which all total over \$73,000.00.
 2. The Audit is complete after one change to the draft. The F65 will be submitted in a timely fashion.
 3. BS&A go live date for the financial software is April 1, 2020.
- VIII. Correspondents and Guests
 1. Community Officer – Ben Hawkins
 - a. There were 4 incidents in the township for the month of October handled by the Deputy. The computers at the Sheriff’s office have been down for over a week so the report is incomplete. Property checks were the main activity for the month. 15.75 hours in the township and 1359 miles driven in total.
 2. County Commissioner - Kohn Fisher, not present
- IX. Public Input – None
- X. Township Reports
 1. Assessors Report – Grimm
 - a. All deeds, PRE’s and transfers are up to date and recorded. Most of the construction is finished up in preparation for the 2020 assessment roll.
 - b. The December Board of Review will be held on December 10, 2019 at 1:30 pm.
 - c. The full report is available in the Clerk’s office.
 2. Fire Department Report – Barr
 - a. Two fire related and four Emergency medical runs for November. The year to date total is 56 runs.
 - b. Normal training schedule was accomplished with emphasis on pump operations and SCBA.
 - c. The transition from Barr to Brierley is going smoothly. Brierley has taken the lead on training and is learning the online reporting system.
 - d. The full report is available in the Clerk’s office.

3. Planning Board Report – M Shaw
 - a. Finishing up on tightening up the zoning language in preparation to give to the Board. The last bit of language still to be finalized is for home-based business.
4. Zoning Board of Appeals – no meeting
5. Zoning Administrator – Campbell
 - a. Three permits were issued in November.
6. Hospital Report – Lavender
 - a. Talking points are available in the Clerk's office.
7. Road Committee Report – Shoemaker
 - a. T-shirts were handed out for safety award for 2 years of non-loss of work time.
 - b. Secured bonding for unfunded pension (including OPEB) liabilities.
 - c. Assumptions for revenues and road projects were handed out as well as the managers report. All are available in the clerk's office.

XI. Board Member Comments and Input

1. Letter from Kankaska Township Community Park. (tabled until January)
2. Shoemaker will be absent from the January and February 2020 Board Meetings.
3. Shearer: The transportation board has states it now has six propane buses.

XII. Old Business

XIII. New Business

XIV. Adjournment – Next meeting January 8, 2020 (2nd Wednesday due to the holiday).

1. Motion to adjourn at 8:52 pm by Nichol, supported by Shoemaker, motion carried.