

# Blue Lake Township

Kalkaska County, Michigan

## Minutes

Budget & Township Board Regular Meeting Via Zoom

Wednesday, June 3, 2020

- I. Meeting Call to Order at 7:00 pm – Shearer
- II. Pledge of Allegiance – Shearer
- III. Roll Call of Officers Present: Almose, Nichol, Shaw, Shearer, Shoemaker all present.
- IV. Adoption of Agenda – Shearer - Motion to adopt agenda by Nichol, supported by Shaw, roll call: Almose, Shaw, Nichol, Shoemaker and Shearer, all yeas. Motion carried.
- V. Minutes of Budget Workshop - Motion to approve the minutes for the Budget Workshop dated May 12, 2020, with corrections by Shaw, supported by Almose, roll call: Almose, Shaw, Nichol, Shoemaker and Shearer, all yeas. Motion carried.
- VI. Public Input - None
- VII. Budget Resolution Approval: Motion by Nichol to approve the 2019 - 2020 Budget Modification and the 2020 - 2021 Budget Resolution, supported by Shaw, roll call: Almose, Shaw, Nichol, Shoemaker and Shearer, all yeas. Motion carried.
- VIII. Motion to adjourn Budget Meeting at 7:11 pm by Shaw, supported by Almose, roll call: Almose, Shaw, Nichol, Shoemaker and Shearer, all yeas. Motion carried.
- IX. Regular Meeting Call to Order - Shearer
- X. Minutes of last meeting – Nichol
  1. Motion to approve minutes of last meeting dated, May 6, 2020 by Almose, supported by Shaw. Roll call: Shaw, Almose, Nichol, Shearer and Shoemaker, all yeas. Motion carried.
- XI. Treasurers Report - Almose – The Treasurers' report was accepted.
- XII. Clerks Report – Nichol
  1. Approve payment of bills in the amount of \$33,109.26. Motion to approve Clerk's report by Almose, supported by Shoemaker. Roll call: Almose, Shaw, Nichol, Shearer and Shoemaker, all yeas.
- XIII. Correspondents and Guests
  1. Paul Olsen - Municipal Underwriters - Not present
    - a. The Clerk copied the Board on the 2020-2021 insurance policy. There was a \$12 decrease over last year. MUM is offering Cyber Liability Coverage. We will not be participating in the new coverage at this time.
  2. Community Officer – Ben Hawkins: report given by Deputy Deveneau
    - a. Deputy Hawkins is on medical, Deputy Vanslopen will temporarily replace until Deputy Hawkins is able to return. Sargent Shaub is available to answer questions. Note: road patrol will be stepped up.
    - b. There were 7 incidents in the township for the month of May. Patrol was the main activity for the month.
    - c. Deputy Gary Owen works marine patrol if Blue Lake Township folks need to contact him (231.258.8686)
  3. County Commissioner - Kohn Fisher
    - a. The County Board will run their meetings with Zoom due to the number of people held to ten by Governor's Executive Orders (E.O's).
    - b. They are trying to reopen Log Lake while taking into consideration the spacing required to do so due to Governor's E.O's.
    - c. The Commissioners wrote a letter to the Governor demanding information and have not yet received a reply. There is a loss of tax revenue and Fisher stated the State of

Michigan will suffer a 31.2 billion loss of revenue. He believes revenue sharing will be zero for the rest of the year. Further, after Federal restrictions to money provided by the Care Act which provides for expenditures only on COVID - 19, the State began laying off employees immediately.

- d. The County complex will reopen this week with some things being done differently in the light of COVID - 19.

**XIV. Public Input (All comments will be held to a three-minute time limit) – None**

**XV. Township Reports**

1. Assessors Report – Grimm

- a. All transfers, PRE's and deeds are current and recorded.
- b. The new assessment roll was sent to the Equalization Department for the printing of Summer Tax Bills.
- c. County Equalization Director Englebrecht will be stepping back and Megan Daniels will be assuming the position. Englebrecht agreed to a two-year consulting position as well as doing the field work necessary to produce equalization studies. Daniels attained level 3 Assessor certification to assume the position.
- d. Board of Review meeting on July 21, 2020 at 1:30 pm at the township hall to address late PRE filings, errors, and omission of facts. No formal assessment appeals are heard at this meeting.
- e. The full report is available in the Clerk's office.

2. Fire Department Report - Brierley

- a. For the month of May: There were four fire related calls including three mutual aid calls to Station 6 for house fires. There were six medical runs.
- b. Training for May included: live pump scenario, hose lays, accountability, tanker training and roads.
- c. Motion by Almose to post a special meeting the fire department to discuss current and future endeavors for the fire department to take place at the township hall on June 11, 2020 at 10:00 am, supported by Shoemaker, roll call: Almose, Shoemaker, Shaw, Nichol, and Shearer all yea. Motion carried. From time to time the Board will have special meetings with the Fire Chief and Assistant Chief to discuss present and future endeavors.
- d. The full report is available in the Clerk's office.

3. Planning Board Report – Shaw

- a. Worked on a resolution for the Township Board to apply for PA 72 of 2020 (Temporary Local Watercraft Control). Also worked on the post card wording for a special public meeting regarding applying for TLWC - PA 72 of 2020 for Starvation Lake.
- b. Motion by Shearer to appoint Tina Peterson to the Planning Board (currently she is the Secretary), supported by Nichol, roll call: Shearer, Nichol, Almose and Shaw yeah, Shoemaker, nay. Motion Carried.

4. Zoning Board of Appeals – No Meeting

5. Zoning Administrator - Campbell

- a. Five permits and two violations for the month of May.

6. Hospital Report – Nichol

- a. A short meeting was held for KMHC. The hospital is moving toward opening more services in very near future as the Governors' executive orders allow. The staff has been phenomenal in their response, dedication, and willingness to be fluid as is necessary in this time of COVID-19. Credentialing has been accomplished for medical staff.

**XVI. Road Committee Report – Shoemaker – No Meeting**

**XVII. Board Member Comments and Input**

1. Shearer will be out of the office the rest of this week.

**XVIII. New Business**

1. Air Conditioner for the Township Hall - Motion to replace the hall Air/Heat unit for \$4,060.71, supported by Almose, roll call: Nichol, Almose, Shaw, Shoemaker, Shearer all yeas. Motion Carried.
2. American Tower - Decision at July's meeting
3. Cleaning Contract - Motion by Nichol to accept a two-year township hall cleaning contract for \$175/month by Patti Pollock, supported by Shearer, roll call: Nichol, Shearer, Almose, Shaw and Shoemaker all yeas. Motion Carried.
4. Look into Adobe software or similar. Discussion yielded we should purchase Adobe or find something comparable.

**XIX. Old Business**

1. Lawn Maintenance - still need a service
2. File Server update: expected delivery will be July 9, 2020 which will push Treasurer training later in the year. Nichol will inform BS&A (Devin) and Anavon (Cody).

**XX. Adjournment – Next meeting June 3, 2020**

1. Motion to adjourn at 8:45 pm by Shoemaker supported by Shaw. Roll Call: Shoemaker, Shaw, Almose, Shearer and Nichol, all yeas.